



Special Meeting Minutes
Tri-Township Public Library District
Tuesday, December 16, 2024
5:00 p.m.
Meeting Room, Lower Level

A. Call to Order

The meeting was called to order by President Michele Erschen at 5:04 p.m.

B. Roll Call

1. Board present: President Michele Erschen; Vice-President Mary Ellen Akridge, Secretary Dawn Henry, Treasurer Kathy Scheller, Trustee Liz Compton, Trustee Katie Devany;
Absent: Trustee Linda Taake
2. Public present: Karla Brown, Transcriber

C. Closed Meeting

According to Open Meetings Act Section 2 (c) (29), a closed meeting was called to order at 5:05 p.m. and board returned to public meeting at 5:59 p.m.

Upon returning from closed meeting:

1. Motion was made by Akridge, seconded by Compton, to approve the bookkeeper job description as amended.
Ayes: Carried by acclamation; Absent: Taake
2. Motion was made by Akridge, seconded by Compton, to offer the bookkeeper position to Brittane Hokenson, to start on January 1, 2025, at the agreed upon salary discussed in the closed meeting, and subject to the onboarding process policy (approved in November 2024 board meeting.)
Ayes by roll call: Akridge, Erschen, Compton, Devany, Henry, Scheller; Absent: Taake
3. Motion was made by Akridge, seconded by Henry, to offer the director position to Elizabeth Fischer, to start on January 1, 2025, at the agreed upon salary discussed in the closed meeting, and subject to the onboarding process policy.
Ayes by roll call: Akridge, Erschen, Compton, Devany, Henry; Absent: Taake; Abstain: Scheller

Akridge read an email from Taake indicating that she supported and approved the decisions regarding the candidate recommendations.

Scheller read her resignation letter from the library board, effective today, December 16, 2024. She has been a board member for 18 years. Erschen accepted the letter. A brief discussion was held about outstanding Treasurer jobs and logistics. Scheller provided a few document folders and will be turning in her credit card, her name will be removed from the bank accounts, etc. Compton assured the members the Finance Committee will be able to continue with the responsibilities and will discuss the Treasurer replacement in the January meeting.

D. Adjournment

Motion by Henry, seconded by Devany, to adjourn the meeting at 6:09 p.m.

Ayes: Carried by acclamation